



Equipment Request Form

Submit to Program Manager

Sport Club _____ Date Submitted _____

Person Filling Request _____ Title _____

Telephone _____ Email _____

Equipment Requested (list on next page)

Proposed Usage Date/s _____

Proposed Checkout Date & Time _____

Days your Club will be in possession of the equipment _____
(Maximum of 72 hours unless approved by Sport Club Program Manager)

What event or competition will your Club be using the equipment for? _____

Why is it necessary to use the equipment at this particular event or competition? _____

Equipment must be returned by? _____ at _____
Date Time

1. Equipment must be returned on the date listed above. If not returned on time, equipment privileges may be revoked for your Club.
2. Payment will be made to KU Recreation Services for all equipment that is lost and/or damaged. The assessment of damages will be conducted by the Sport Club Director upon return of the equipment. The amount of payment will be determined by the Sport Club Director using current replacement value to state contract or catalog prices.

-----Office use only-----

Checked in by: _____

Time: _____

Date: _____

Recreation Services Personnel _____





Equipment Request Form

Equipment Available for Checkout

Please indicate the quantity desired for each. Available quantity is in parentheses.

- | | |
|--|--|
| <input type="checkbox"/> _____ Low profile cones w/ carrier (24) | <input type="checkbox"/> _____ Camera/camcorder tripod (3) |
| <input type="checkbox"/> _____ Tall cones (100) | <input type="checkbox"/> _____ Garmin GPS (3) |
| <input type="checkbox"/> _____ Igloo 5-gallon cooler (8) | <input type="checkbox"/> _____ Go Pro & accessories (2) |
| <input type="checkbox"/> _____ Field painting string (2) | <input type="checkbox"/> _____ Extension cord (2) |
| <input type="checkbox"/> _____ Orange point & shoot digital camera w/ case (1) | <input type="checkbox"/> _____ Field Liners (3) |
| <input type="checkbox"/> _____ Black point & shoot digital camera w/ case (1) | <input type="checkbox"/> _____ Table (3) |
| <input type="checkbox"/> _____ Sony α-57 digital SLR camera w/ extra lens & case (1) | <input type="checkbox"/> _____ Chairs (10) |
| <input type="checkbox"/> _____ Old 8mm video camera w/ case (1) | <input type="checkbox"/> _____ Folding canopy (1) |
| <input type="checkbox"/> _____ Sony Handycam video camera w/ case (1) | <input type="checkbox"/> _____ White field paint |
| | <input type="checkbox"/> _____ Orange field paint |
| | <input type="checkbox"/> _____ 6' X 8' trailer (1) |