



# Trailer Check-out & Contract

Fill out WITH Sport Club Program Manager

Club: \_\_\_\_\_ Person Checking out: \_\_\_\_\_

Position in club: \_\_\_\_\_ Destination: \_\_\_\_\_

CHECK OUT (describe any previous damage here)

	Normal wear	Slight damage	Extensive damage	Club rep initials
Hitch				
Tires/wheels				
Shell				
Doors/latches/locks				
Spare tire				
Jack/wrench				
Interior				

Key checkout: Yes \_\_\_\_\_ No \_\_\_\_\_ Check-out Date & Time: \_\_\_\_/\_\_\_\_/\_\_\_\_ \_\_\_\_:\_\_\_\_ am/pm

CHECK IN (describe any new damage here)

	Normal wear	Slight damage	Extensive damage	Club rep initials
Hitch				
Tires/wheels				
Shell				
Doors/latches				
Spare tire				
Jack/wrench				
Interior				

Key check-in: Yes \_\_\_\_\_ No \_\_\_\_\_ Check-in Date & Time: \_\_\_\_/\_\_\_\_/\_\_\_\_ \_\_\_\_:\_\_\_\_ am/pm

**Trailer must remain secured to vehicle at all times unless it is locked to a stable object with provided equipment!**

I, \_\_\_\_\_, check out the KU Recreation Services Sport Club trailer by my club for use on an officially sponsored trip. I do so, knowing that it is my responsibility to ensure that all state and federal driving regulations regarding the use of trailers are followed by me or any recognized driver during the duration of the trip. I agree that I will be responsible for paying any damage to or loss of the trailer checked out. Damage to any vehicle, including the vehicle towing the trailer, is the responsibility of the driver. I am also aware that all drivers on KU Recreation Services Sport Club sponsored trips must possess a valid driver's license and must have a copy of their driver's license and current proof of insurance on file with Recreation Services.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

